

Covid-19 Risk Assessments

Bibby Distribution Ltd. (BDL) are a major third party logistics provider. We provide warehouse, transport and distribution services for products that are of vital importance to the national supply chains of food (raw materials and finished goods) and other consumer goods, including cleaning and hygiene products, as well as other materials critical to the national infrastructure such as railway engineering and defence. We undertake this from our national network of BRC certified warehouses and transport hubs. We are immensely proud and grateful for all the hard work all colleagues have contributed over the last few months in keeping the supply chains moving safely.

Our approach to our Covid-19 risk assessment and controls has Our Values at its core: **Do the right thing; Work together; Trust each other; Be better; and Be innovative.** Our commitment to **Doing the Right Thing** is central to our approach to the current pandemic in order to protect our colleagues and their families, as well as our customers, suppliers and the wider community.

As a key part of the supply chain most of our sites have continued to operate throughout the pandemic and the UK "lockdown". We developed our first Covid-19 risk assessment and controls in the first week of March 2020 and have continually updated and refined it. As such we have kept up with government guidance and industry best practice as it has developed. We have rapidly deployed new physical and procedural controls on an ongoing basis as the situation has developed to keep all of our colleagues and their families safe. When 11 May guidance from the government was issued we were already in a good place because of all the work we have done over the last few months.

All Bibby Distribution sites have now completed the Covid-19 Risk Assessments required by Government Guidance. Sites that are operating have been issued with "Covid-Secure" posters when the risk assessments were approved by our Central SHEQ team. Relevant controls outlined in the government guidelines have been reviewed and implemented locally where they are needed. It is important to recognise that the vast majority of the "new" guidance was already complied with.

In developing our risk assessment for Covid-19 we have established a common approach across our sites, guided by our SHEQ team. Specific risk assessments have been completed for each site. We have consulted locally with employees' representatives on these. Where we operate on customer sites we have engaged with the customers with regards our risk assessment and also understanding their risk assessment and controls to ensure that these complement each other.

Staying COVID-19 Secure in 2020

We confirm we have complied with the government's guidance on managing the risk of COVID-19

FIVE STEPS TO SAFER WORKING TOGETHER

- ✓ We have carried out a **COVID-19 risk assessment** and shared the results with the people who work here
- ✓ We have **cleaning, handwashing and hygiene procedures** in line with guidance
- ✓ We have taken all reasonable steps to **help people work from home**
- ✓ We have taken all reasonable steps to **maintain a 2m distance** in the workplace
- ✓ Where people cannot be 2m apart, we have done everything practical to **manage transmission risk**

Employer **BIBBY** DISTRIBUTION  Date 08 June 2020

June 2020

Covid-19 Risk Assessments

We have ensured our staff work from home if at all possible	<input checked="" type="checkbox"/>
We have taken steps to ensure effective social distancing at work	<input checked="" type="checkbox"/>
We have increased focus on hygiene at all sites including contact surfaces and shared equipment.	<input checked="" type="checkbox"/>
We took prompt action to protect our colleagues who are at Higher Risk	<input checked="" type="checkbox"/>
We have provided our LGV drivers with equipment and supplies to sanitise their vehicle cabs and contact surfaces.	<input checked="" type="checkbox"/>
We have ensured that handwashing and sanitation facilities are maintained to a high standard and have provided extra supplies of hand sanitiser throughout workplaces and vehicles to supplement this.	<input checked="" type="checkbox"/>
We have taken steps to minimise the number of unnecessary visits to our warehouses and depots.	<input checked="" type="checkbox"/>
We have taken active steps to make sure our colleagues understand what they need to do to maintain safety with respect to Covid-19.	<input checked="" type="checkbox"/>
We have implemented the use of additional Personal Protective Equipment (PPE) where necessary	<input checked="" type="checkbox"/>

If you have any queries regarding our Covid-19 risk assessment or the controls we have in place at our sites please feel free to contact our central SHEQ team at SHEQTeam@bibbydist.co.uk .

June 2020